

Title I Parent and Family Engagement Plan

I, (Chad Frazier), do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

The LEA shall ensure that the LEA and each Title I school has a written PFEP that (a) was jointly developed and agreed upon with parents; (b) is updated periodically; and (c) is distributed to parents of Title I students and made available to the local community. Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, in a language the parents can understand. The policy shall include the components as described in section 1116. The LEA must ensure that Title I, Part A funds reserved are used to carry out the activities and strategies in the PFEP as outlined in section 1116(3)(D)(i - v).

The LEA shall ensure that Title I schools convene an annual parent meeting; offer a flexible number of meetings; involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the programs; and provide parents with timely information about programs, a description of curriculum, forms of the academic assessment used to measure student progress, the expected proficiency students are expected to meet, opportunities to provide input on their child's education and ensure that parents are involved in the decisions regarding how the set-aside is allotted for parent and family engagement.

The LEA shall ensure that each participating school, in conjunction with the parents of participating students, has jointly developed a school-parent compact that describes the school's responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment; addresses the importance of ongoing communication between teachers and parents; describes the ways in which each parent will be responsible for supporting their child's learning; and is discussed with parents of elementary aged students.

The LEA shall, provide timely notice to parents when students have been assigned or taught for four or more consecutive weeks by a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject level in which the teacher has been assigned. Additionally, all LEAs are required to notify parents at the beginning of each school year (or at the time of enrollment of the student) of their right to know the professional qualifications of their student's classroom teachers and paraprofessionals.

ESEA Sections 1116(a)(2)(D), 1116(b), 1116(c), 1116(d), 1116(f), 1112(e)(3)(C), 1112(e)(4), 1116(a)(2)(B), 1116(h), 1112(e)(3), 1112(e)(1)(B)(ii).

Chad Frazier

Signature of Principal or Designee

5/17/19

Date Signed

Title I Parent and Family Engagement Plan

Mission Statement - Parent and family engagement Mission Statement (Optional) Response:

Eustis Heights Elementary School, at its best, and in partnership with families and the community, will provide rigorous and relevant educational opportunities and maintain high academic expectations for a diverse community of learners. We believe that each child should be given opportunities to achieve and reach their present and future potential, and understand active participation by parents and family will help promote this success.

Involvement of Parents and Families

Describe how the school will involve parents and families in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parent and family engagement will be used. **Response:**

EHES is a community school and takes pride in parents being actively involved in the improvement of all school programs. More specifically, the School Advisory Committee (SAC) is responsible for developing, implementing, and evaluating the various school level plans, including the School Improvement Plan (SIP), Title I Plan/Budget, Parental Involvement Plan/Budget, and School Compact. Parents represent approximately 50 percent of the SAC membership.

Members of the SAC are voted upon by their peers (parents vote for parents; staff vote for staff). Prior to the approval of the plans, parents are given opportunities to review and offer their input during SAC meetings. Parent input is documented in the SAC minutes. SAC meetings are advertised in the school newsletter, on the school marquee and website, in the local newspaper, and invitations are sent home to each member.

EHES offers two Annual Title I Parent meetings in order to accommodate working parents. This meeting is advertised on the schools marquee, in the local newspaper, and in the schools newsletter. At the end of the 2018-2019 school year, suggestions were discussed during the SAC meeting and revisions were made to the plan. All revisions are documented in the SAC minutes.

Coordination and Integration -Describe how the school will coordinate and integrate parent and family engagement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI.

count	Program	Coordination
1	Title X, Homeless	Eustis Heights collaborates with the District's Homeless Liaison in the student services department to ensure parents of homeless students have the opportunity to participate in parent involvement programs and activities.
2	Title I C, Migrant	The program promotes the coordination of educational and support services including the timely transfer of academic records. The district employs liaisons to assist migrant children in transitioning to the new school setting and to recruit and identify families that qualify for services. In addition, the designated personnel connects parents with resources/information/technology to help their student(s) at home.
3	Head Start & VPK	PK students and families are invited to visit the school at the end of the year. A "Kindergarten Round Up" is held for early registration and screening. In addition, the designated personnel connects parents with resources/information/technology to help their student(s) at home. The Title I office employs a VPK Program Specialist that works to coordinate transition programs for students entering the regular public school program. The Program Specialist coordinates meetings with parents, VPK teachers, and kindergarten teachers to discuss learning needs and transitioning.
4	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title I will be discussed with parents during the development of the students IEP.
5	Title III, ELL	Title III Literacy/ELL Teacher Assistant works with our ELL student population and acts as a liaison between school and home. When needed, the Title III Assistant serves as a translator for Family Curriculum Nights. EHES teachers are ESOL certified and employ research-based high-yield instructional strategies specific for ELL students. The district has also provided student accounts for Rosetta Stone to be used for a minimum of 1 hour per week.

Title I Parent and Family Engagement Plan

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents about the school's Title I program, the nature of the Title I program, Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required components	Assistant Principal or Desginee	9/19	Copies of agendas, presentations and handouts.
2	Develop and disseminate invitations	Assistant Principal or Desginee	9/19	Flyer with date of dissemination.
3	Advertise/publicize event	Assistant Principal or Desginee	9/19	Advertisement sent home with students, announcement on school marquee, and posting on school website.
4	Develop sign-in sheets	Assistant Principal or Desginee	9/19	Sign-in sheets for meeting and individual classrooms.
5	Record Meeting Minutes	Assistant Principal or Desginee	9/19	Documentation of meeting minutes.
6	Maintain Documentation	Assistant Principal or Desginee	9/19	Title I documentation kept in Assistant Principal's Office. Documentation will be shared with LEA Title I office.
7	Serve as a Liaison between school and LEA Title I office.	Assistant Principal or Desginee	9/19	Emails, calendar invites and other forms of two-way communication. Successful completion of deadlines.

Title I Parent and Family Engagement Plan

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening and different days of the week. The school may provide with Title I funds, transportation, child care, or home visits, as such services relate to parent and family engagement. Response:

Eustis Heights' Annual Title I Meeting will be offered at two different times and days, in order to accommodate parents who work during the day, as well as night. Child care/translators will be provided for the evening meeting. This meeting is advertised in the local newspaper, placed on the school marquee, and in the schools newsletter, website, and district phone messenger program. Teachers also create flexible times for parents to participate in conferences. If parents are unable to meet in person, teachers will set up a telephone conference with parents. Conference forms are kept for all conferences.

Our parent resource center will be open daily during school hours as well as during night meetings such as SAC, PTO, and Family Dinner/Curriculum Nights. The family/school liaison will also be available to deliver materials to homes if needed, as well as send materials home with students.

In general, childcare, translators, and food will be provided (when applicable) with Title I funds for parent meetings and workshops.

Building Capacity

Describe how the school will implement parent and family involvement activities that that are designed to improve student academic achievement and school performance. Describe how the activities will support a partnership among the school, parents, and the community to improve student academic achievement. Describe the actions the school will take to provide materials and training to help parents and families work with their child to improve their child's academic achievement. Include information on how the school will provide other reasonable support for parent and family engagement activities as parents may request.

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Meet the Teacher	Instructional Staff	Parents are invited to meet the teachers, get information on compacts and on teacher expectations.	8/19	Sign In sheets; parent discussion solicited from FSL and classroom teachers.
2	Title 1 Annual Meeting	Assistant Principal/ PASS Teacher	Adding capacity for parent involvement in all academic programs by educating parents on Title1.	9/19	At least 75% family participation.
3	Parent Curriculum Nights	Intervention Specialist/Coaches/Assistant Principal	Improved attendance, parent involvement, and student achievement.	Quarterly	Sign in sheets, parent discussion solicited by Assistant Principal or designee and classroom teachers.
4	Parent Literacy Training	Literacy Coach/Intervention Specialist	Parents are informed of the FSA and how to help their child in grades 3 - 5. Grades K-2 parents are given activities they can do with their child to improve achievement.	11/19	Sign in sheets, parent discussion solicited by Literacy Coach/Intervention Specialist and classroom teachers.
5	Parent Teacher Conference Nights	Teachers	Increase two-way communication between home and school to improve student grades and student ownership of learning.	10/19 3/19	Improved student achievement and school grade.

Title I Parent and Family Engagement Plan

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	FSL Training	Title I	Improved Student Achievement	Monthly	Increased parent participation at school.
2	Invite Title I Parent Involvement Program Specialist to conduct an in-service with leadership.	Title I	Leadership trained to involve parents and maintain productive two-way communication and support teachers in doing the same.	Annually	Increased parent participation at school.
3	Parent Involvement Training for teachers and staff	Assistant Principal/Designee	Teachers and staff trained to involve parents and maintain productive two-way communication.	Annually and as needed.	Increased communication between home to school as a result of teachers and staff implementing the practices taught.

Title I Parent and Family Engagement Plan

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

The PASS teacher will work to expand and enhance the inventory in the school's Parent Resource Center. Parents will be offered an information night on how to use the center and materials available. The Parent Resource Center will be available for use during school hours, as well as monthly Family Dinner/Curriculum Nights. This provides an opportunity for parents to use the resource center while enjoying dinner in conjunction with a curriculum presentation. The teachers will provide assistance to the parents in regards to homework, as well as provide helpful techniques and strategies. Equally important, the family/school liaison will be available to deliver materials to homes if needed.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the school wide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

EHES will hold two Annual Title I meetings at the beginning of the school year. The purpose of these meetings are to: (1) explain to parents what Title I is; (2) how Title I works; (3) the services/resources provided by Title I for both students and parents;(4) the role of Title I in assisting schools to meet educational standards; and (5) allocated funds specific to EHES for parent involvement. These meetings are advertised in the local newspaper, on the school's marquee, in the school newsletter, website, and district phone messenger program. Sign-in sheets, minutes, and copies of handouts are filed in Title I's electronic filing system.

During Meet the Teacher and Fall Curriculum Night, parents are given information regarding school policies and procedures, curriculum standards, and types of assessments used to measure student progress. EHES has implemented the Florida Continuous Improvement Model (FCIM), in which data analysis determines classroom instruction. High student achievement is the focus of the FCIM, through disaggregating data, goal setting with an action plan, and monitoring student progress. Students will be assessed and progress monitored using SIPPS, iReady, LLI, Lake District Assessments, and weekly content area tests. Parents are provided access to weekly grades through Skyward. Parents of MTSS students are invited to attend meetings in order to monitor their child's progress. This invitation is sent home with the student.

All grade levels at EHES offer two report card conference nights per school year. Teachers, administrators and specialists are available and willing to meet with parents in addition to the report card nights. These meetings are available before/after school and during the teachers' planning periods; if none of these opportunities are suitable for the parents, efforts will be made to accommodate the family's schedule. Sign-in sheets are kept for parent conferences.

Title I Parent and Family Engagement Plan

Accessibility

Describe how the school will provide full opportunities for participation in parent and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response:

Parents are provided with many opportunities to participate in their child's education throughout the school year. Along with our various workshops aimed at increasing student achievement through parental involvement, our parents are also offered language assistance. For parents of our ELL students, our resource center has computers with Rosetta Stone available for checkout. Translators for Spanish speaking parents are available during parent/teacher conferences.

For parents of students with special needs/disabilities, Community Based Instruction skills will continue to be taught in the classroom and generalized in the community with visits into the community based on need and available resources. Parent consultation of these services can be arranged via ESE specialist on an as needed basis (teacher/parent request). Students with disabilities families will be notified in writing in compliance with ESE guidelines for parent meetings.

Generally, parent notifications are provided in the following manner: school messenger, individual student letters/forms sent home with students when needed, monthly newsletter, the local newspaper, and on our website. Written communication to parents is available in English and Spanish.

If parents are unable to attend any meeting regarding parent involvement, copies of hand-outs are available from the Family/School Liaison. Copies of the School Improvement Plan and Parent Involvement Plan are kept in the front office for parent viewing. Students with disabilities families will be notified in writing in compliance with ESE guidelines for parent meetings. Parents of migrant students are accommodated by also having access to our parent resource center, translators for parent-teacher conferences, transportation by PASS teacher or designee, and written notification (in multiple languages) for all school-to-home communication when requested.

Discretionary Activities - Discretionary School Level Parent and family engagement Policy

Components: Check if the school does not plan to implement discretionary parent and family engagement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Parent Literacy Training	Improve parent academic help at home.	Leadership Team	Improved academic performance.	Weekly
2	Student - Led Conferences	Maximize parent involvement by arranging school meetings at a variety of times or conducting in home conferences between teachers and other educators who work with the participating students.	Teachers	Student and parent deepen understanding as it relates to academics, testing, grades, and available supports.	Twice/Year

Title I Parent and Family Engagement Plan

Please make sure to upload in Good Image the following documents as evidence:

- Flyer/Invitation for family and parent input
- Meeting Agenda
- Meeting minutes – showing input in the development of your PFEP and compact.
- Meeting sign-in sheet
- Copy of Family-School Compact

Evaluation of the previous year's Parent and Family Engagement Plan **Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Title I Parent and Family Engagement Plan

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Annual Title 1 Meeting	1	329	Title 1 Powerpoint presented by the Assistant Principal, compact reviewed, SAC parent notifications,
2	Grandparents Support Class	3	27	Grandparents raising their children were provided with basic literacy and mathematical skills to reinforce with their children at home.
3	Muffins with Moms	1	504	Moms, grandmothers, and other mother-figures were invited to have breakfast with their children, read with them and visit the parent resource center.
4	Donuts with Dad	1	233	Dads, grandfathers, and other father-figures were invited to have breakfast with their children, read with them and visit the parent resource center.
5	Curriculum Nights	4	546	Quarterly, parents were made aware of the importance of literacy (reading/writing) in both home and school.
6	Science Fair & STEAM Night	1	183	Students displayed their Science projects and students and parents participated in STEAM activities to increase math skills.
7	Meet the Teacher	1	514	Parents were invited to meet the teachers, get information on Compacts and teacher expectations for students.
8	Night of the Arts	1	38	Parents were invited to watch our chorus performance and to view the student art displayed throughout the school.
9	Kindergarten Round-up	1	30	Parents were invited to learn about Kindergarten readiness and resources available to assist their child at home.
10	4th Grade Writing Breakfast	1	38	Parents were invited into the fourth grade classrooms by their child to share their writing data and samples. Parents also engaged in literacy activities.
11	Parent Teacher Conference Nights	2	506	Parents were invited to learn about their child's current academic standing.

Title I Parent and Family Engagement Plan

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Poverty Simulation Training	1	118	Staff were educated on the financial hardships that many of our parents and students experience.
2	Parent Involvement Training	1	60	Staff were educated on the importance of family involvement and provided with resources to engage our families.

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parent and family engagement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Economically disadvantaged families lack transportation.	Arrange for transportation when families indicate a need.
2	Language barrier for ELL and Hispanic subgroups.	Have more interpreters available during activities.

Title I Parent and Family Engagement Plan

Best Practices (Optional)

Describe the parent and family engagement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity



Eustis Heights Elementary School

Pride of Eustis

Success at the Heart

250 West Atwater Ave. Eustis, FL. 32726

Principal: Chad Frazier

Assistant Principal: Tiffany Scott

Assistant Principal: Shaunna Purdy



SCHOOL ADVISORY COUNCIL

Agenda

April 18, 2019

5:00 P.M.

1. Approval of Minutes of March Meeting-Eubanks
2. Uniform Waiver for 2019-2020 - Vote
3. Title I Plan for 2019-2020-Vote
4. Compact for 2019-2020-Vote
5. Allocation Change-Vote
6. Parent and Family Engagement Input
7. Principal's Report

Last meeting for school year May 16th, 5:00 p.m.

EHES Vision Statement

Eustis Heights Elementary will create and support a safe, caring learning environment in which all children and adults feel welcomed, respected, and an important part of the school community. We believe each child deserves to be successful. Our family centered environment strives to develop confidence in students as we learn together and support one another, value differences in others, and become responsible citizens. Pride of Eustis-Success at the heart!



Lake County Schools
School Advisory Committee
Meeting Minutes

Select School: Enter Date:

Meeting
Facilitator:

Facilitator:

Minutes Recorded
By:

Members/non-
members in
Attendance:

**members indicated with
(M) before their names*

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Agenda Items:

1: Call to Order

4: Old Business

7: Upcoming Events

10: Adjournment

2: Approval of Minutes

5: New Business

8: Announcements

3: Principal's Report

6: Open Forum

9: Next Meeting

1. Call to Order:

Ms. Cahours made a motion and Mr. Pospesel seconded to open the meeting. The meeting started at 5:10 p.m.

2. Approval of
Minutes:

A motion was made by Ms. Simmons (with Cahours seconding) to approve the January 2019 minutes.

3. Principal's
Report

755 students

2 Positions open: 1 Kindergarten teacher and a K -3 EBD teacher

Next Thursday will be Black History Month event February 28

March 13: 3rd - 5th Field Day

March 14: PreK - 2nd Field Day

March 14: End of 3rd grading period.

March 15: Teacher workday with school resuming on the 25th.

TESTING INFORMATION:

March 5: Mock ELA FSA 4th and 5th grade

March 12: 3rd - 5th grade Math Mock FSA

April 2 & 3rd: Grade 3 FSA (with Make-ups going through 4/12)

April 2: 4th and 5th grade Writing

May 1 & 2: 4th and 5th grade ELA FSA

May 6 & 7: 3rd - 5th Grade Math FSA

May 9 & 10 5th Grade Science

(All Make-Ups through May 14th)

GeorgeFest Parade will feature Robotics and Chorus on February 23 - 10:00 a.m.



Lake County Schools
School Advisory Committee
Meeting Minutes (Continued)

4. Old Business

5. New Business

Title 1 Update:
Cut off for spending is February 15 for supplies; after the 15th money can ONLY be spent on personnel.
\$3,000 will be spent on collaborative planning days

755 students

2 Positions open: 1 Kindergarten teacher and a K -3 EBD teacher



Lake County Schools
School Advisory Committee
Meeting Minutes (Continued)

6. Open Forum

7. Upcoming
Events

2/28: Black History Program
3/13: Field Day 3rd - 5th Grade All Day
3/14: Field Day K-2nd Grade All Day
3/14: Last day of 3rd Nine Weeks
3/15 - 3/24: Spring Break.

8. Announcements

9. Next Meeting

April 18th at 5:00 p.m.

10. Adjournment

Ms. Bedward made a motion to adjourn and Simmons seconded. Meeting was adjourned at 5:20 p.m.

Minutes Received by Principal: ☐ Yes ☐ No

Submit completed/saved form to Evaluation & Accountability attention Kim Webb: WebbK@lake.k12.fl.us

*Save document using the following naming convention: schoolname_Level_document type_month_year



Lake County Schools
School Advisory Committee
Meeting Minutes

Select School: Enter Date:

Meeting Facilitator:	Facilitator: <input type="text" value="Linda Eubanks"/>																																																								
	Time of Meeting: <input type="text" value="5:00 p.m."/>																																																								
Minutes Recorded By:	Amy Ellison																																																								
Members/non-members in Attendance: <i>*members indicated with (M) before their names</i>	<table border="1"><tr><td>1.</td><td>(M) Michelle Bailey</td><td>15.</td><td></td></tr><tr><td>2.</td><td>(M) Betsy Cahours</td><td>16.</td><td></td></tr><tr><td>3.</td><td>(M) Amy Ellison</td><td>17.</td><td></td></tr><tr><td>4.</td><td>(M) Linda Eubanks</td><td>18.</td><td></td></tr><tr><td>5.</td><td>(M) Chad Frazier</td><td>19.</td><td></td></tr><tr><td>6.</td><td>(M) Alfonzo Baptiste</td><td>20.</td><td></td></tr><tr><td>7.</td><td>(M) Melissa Meli</td><td>21.</td><td></td></tr><tr><td>8.</td><td>(M) Michael Pospesel</td><td>22.</td><td></td></tr><tr><td>9.</td><td>(M) Mary Simmons</td><td>23.</td><td></td></tr><tr><td>10.</td><td>(M) Octavia Scott</td><td>24.</td><td></td></tr><tr><td>11.</td><td>Tiffany Scott</td><td>25.</td><td></td></tr><tr><td>12.</td><td></td><td>26.</td><td></td></tr><tr><td>13.</td><td></td><td>27.</td><td></td></tr><tr><td>14.</td><td></td><td>28.</td><td></td></tr></table>	1.	(M) Michelle Bailey	15.		2.	(M) Betsy Cahours	16.		3.	(M) Amy Ellison	17.		4.	(M) Linda Eubanks	18.		5.	(M) Chad Frazier	19.		6.	(M) Alfonzo Baptiste	20.		7.	(M) Melissa Meli	21.		8.	(M) Michael Pospesel	22.		9.	(M) Mary Simmons	23.		10.	(M) Octavia Scott	24.		11.	Tiffany Scott	25.		12.		26.		13.		27.		14.		28.	
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1. Call to Order:	Mr. Frazier called the meeting to order at 5:03 and Mr. Pospesel seconded the motion.																																																								
2. Approval of Minutes:	Minutes were reviewed from the meeting in February. A motion was made (by Mr. Pospesel and seconded by Ms. Simmons) to approve the minutes. The minutes were approved by all.																																																								
3. Principal's Report	<p>Mr. Frazier went over the remaining calendar of events of activities at EHES.</p> <p>Results of 2019 testing are expected end of July. 3rd graders who score a level 1 in Reading will need to attend Summer School or be promoted alternatively.</p> <p>A second guidance counselor will be added for the 2019 - 2020 school year.</p> <p>763 students</p>																																																								



Lake County Schools
School Advisory Committee
Meeting Minutes (Continued)

4. Old Business

--

5. New Business

The EHES School uniform policy was reviewed. The SAC approved the Uniform Waiver for the 2019-2020 school year (Ms. Cahours made the motion to accept and Ms. Scott seconded.).

The 2019-2020 School Compact was presented. No changes were suggested. The 2019-2020 Compact was approved by the SAC (Ms. Simmons made the motion to accept and Ms. Meli seconded.).

The Title 1 Plan was presented by Mr. Frazier (see Title 1 section below.)
The Title 1 Budget was presented by Mr. Frazier (see below).
The Title 1 Plan and Budget for the 2019-2020 school year was approved by the SAC. (Motion? Seconded?)

Mr. Frazier announced that additional SAC monies were available (\$3,955.77).
\$2504 wanted for 400 book bags. Mrs. Scott explained these would be used for new curriculum materials to be used in K-2 grade classrooms next year. Bags would stay in class. It would serve as an organizational tool.
Left-over funds will be used (\$1,451.77) to purchase curriculum items for 1st grade.
SAC members approved the change. (Ms. O. Scott made the motion and Mr. Pospesiel seconded).



Lake County Schools
School Advisory Committee
Meeting Minutes (Continued)

Is this school a Title 1 school? ☒ Yes ☐ No

If Yes, complete section 6a-6c on this page before proceeding to the next page. If No, proceed to section 7 on the next page.

6a. Title 1 Update

Mr. Frazier went over the Title 1 Plan.
The current school status: 67% Minority rate, 91% Free/Reduced Lunch Rate and the previous school grade was a D (2017-2018).
All four School Improvement Plan Goals were reviewed with the SAC.
The Title 1 budget was discussed. Currently, \$319,410 is our Title 1 budget amount for the 2019-2020 school year, reflecting a decrease of \$61,980 from the 2018-2019 school year. Allocation requests are as follows: 2.5 Content Area Coaches (Literacy Coach, Math/Science Coach, and an Instructional Technology Coach), 1 potential specialist, 1 Teacher assistant. Overall, next year, this represents a loss of 2 Teacher Assistants and the Family/School Liaison position.
Mr. Frazier mentioned that if FL Senate Bill 7070 passes which would continue Federal School Improvement Grant monies (UNISIG) may be available to the school.
Mr. Frazier mentioned that Mr. Scott Ward educated all Lake County Principals on the Florida Education Funding Plan (FEFP). A need was discussed for more public awareness of the Florida Budget. Mr. Frazier said he would ask Mr. Ward if he would be available to prepare a presentation for the school before the summer.

**6b. Title 1
Parent/Family Input**

Parent and Family Engagement Input:
Our total Parent Involvement Budget is \$5,258.00 for the 2019-2020 school year. (This reflects no change from the amount of money EHES had this year.
Orange Avenue Church of Christ has always been supportive but Mr. Frazier said that support may wane due different leadership in the church. Mrs. Meli said she could investigate a relationship with Universalist Unitarian Church. First United Methodist continues to support EHES monetarily.
Stick with Quarterly Family Nights (instead of monthly meetings). Comment was made that the recent Art Night was a success.
Sept. - Family Dinner/Curriculum Night
Donuts with Day
Oct. - Hispanic Heritage
Parent Conference Night
Dec. - STEAM Night
Feb. - Black History Month
Mr. Frazier suggested sticking with what we did this year. One suggestion was to have multiple events happening at the Quarterly Events. This can be a continuous conversation.

**6c. Title 1
Parent/Family
Follow Up**



Lake County Schools
School Advisory Committee
Meeting Minutes (Continued)

7. Open Forum

8. Upcoming Events

April 23 - District will be here to Spot Light Common Planning
April 24 - Progress Reports, Tiger Tutoring Celebration (During the day), NJHS induction that evening
April 26 - Terrific Kids
May 1 - 10 TESTING.
May 3 - Muffins with Mom (7:30 a.m. - 8:30 a.m.)
May 13 - Board Meeting that Night. We will receive Superintendent Reading Challenge Award.
May 15 - Career on Wheels
Parent and Community Involvement Award was nominated to go to the State Competition (for Book Bus) (Early July hear back)
Little Red School House Award (for intervention program) has been applied for (8 schools in FL will be selected.) (June hear back ?)
May 16 - Final SAC meeting
May 17 - Volunteer/Mentor Breakfast
May 21 - VPK promotion ceremony
May 23 - 5th grade promotion
May 24 - Last day of school

9. Announcements

No announcements were made other than the upcoming events.

10. Next Meeting

May 6, 2019

11. Adjournment

A motion was made to adjourn by Ms. Meli and seconded by Ms. Bailey. The meeting ended at 6:05 p.m.

Minutes Reviewed by Principal: ☐ Yes ☐ No

Submit completed/saved form to Evaluation & Accountability attention Kim Webb: WebbK@lake.k12.fl.us

*Save document using the following naming convention: schoolname_Level_document type_month_year

Eustis Heights Elementary

School Uniform Policy

For the upcoming 2018-2019 school year, Eustis Heights Elementary School's students will be required to wear uniforms.

****In the event that the temperature is below 50 degrees, solid colored sweat pants & fully intact jeans without fashionable rips or tears are allowed.****

Monday-Thursday:

Tops: Knit polo style collared shirts in any solid color. No T-shirts are allowed Monday-Thursday.

Bottoms: Solid colored Shorts or long pants, skirts, skorts, or jumpers in black, navy, or khaki. Belts are preferred but optional. Leggings or stockings in solid black, blue or white only. Sweat pants are not allowed in any color.

Footwear: Tennis shoes or shoes with an enclosed heel are preferred. Sandals must have a heel strap. Tennis shoes are mandatory on PE days.

Hair: Hair dyed unnatural colors are not allowed any day. Examples: blue, pink, green, purple, and bright red.

Friday:

Tops: School spirit shirt, polo, or solid colored T-shirt.

Bottoms: Jeans must be fully intact without fashionable rips or tears. Sweat pants are not allowed in any color.

Footwear: Tennis shoes or shoes with an enclosed heel are preferred. Sandals must have a heel strap. Tennis shoes are mandatory on PE days.



Polos can be found....

-anywhere from \$6.00 at Walmart, Target, JC Penny and any of their on-line stores.

Pants, shorts, capris, or skirts can be found....

-anywhere from \$8.00 at Walmart, Target, JC Penny, and any of their on-line stores.

LAKE COUNTY SCHOOLS

REQUEST FOR WAIVER OF SCHOOL BOARD POLICY

1. School Name Eustis Heights Elementary
2. List specific Board Policy(ies) and section(s) to be waived. School Board Policy 2.25 School Board Adopted Plans, Code of Conduct Student Dress Code. School Board Policy 5.37 (1) authorizes school to establish dress codes including the wearing of student uniforms.
3. Write proposed change(s) to School Board Policy. Eustis Heights Elementary is requesting a waiver of the district dress code to require that students a solid polo Monday through Thursday with khaki, blue or black bottoms. Sweat pants are not allowed in any color. On Fridays, students will wear fully intact jeans with Eustis Heights solid or school spirit t-shirt of their choice. In the event that the temperature is below 50 degrees, solid colored sweat pants & fully intact jeans without fashionable rips or tears are allowed. Hair dyed unnatural colors are not allowed on any day. (Examples: blue, pink, green, purple, and bright red.) There will be an opt-out procedure available to parents for religious reasons only.
4. Describe how the waiver of policy will improve student performance. The dress code will improve student behavior and will contribute to the students safety and pride for the school. A student who has a feeling of security and one who is well behaved will perform better.
5. Describe the timeline for implementation. The waiver will commence at the start of the school 2019-2020.
6. Describe how student improvement will be evaluated? Improvement of attendance, grades and behavior will be progress monitored.
7. Describe the costs that will be incurred for your school if the proposed waiver is approved. Be specific. There is no cost to the school.

8. How will the proposed waiver affect other schools in the district?

No other schools will be affected ☒

List all schools that will be affected.

<u>SCHOOL</u>	<u>ADMINISTRATOR</u>	<u>DATE CONTACTED</u>
---------------	----------------------	-----------------------

<u>SCHOOL</u>	<u>ADMINISTRATOR</u>	<u>DATE CONTACTED</u>
---------------	----------------------	-----------------------

<u>SCHOOL</u>	<u>ADMINISTRATOR</u>	<u>DATE CONTACTED</u>
---------------	----------------------	-----------------------

9. How will the proposed waiver affect district-wide services/programs?

No other services/programs will be affected ☒

List all services/programs that will be affected.

<u>SERVICE/PROGRAM</u>	<u>ADMINISTRATOR</u>	<u>DATE CONTACTED</u>
------------------------	----------------------	-----------------------

<u>SERVICE/PROGRAM</u>	<u>ADMINISTRATOR</u>	<u>DATE CONTACTED</u>
------------------------	----------------------	-----------------------

<u>SERVICE/PROGRAM</u>	<u>ADMINISTRATOR</u>	<u>DATE CONTACTED</u>
------------------------	----------------------	-----------------------

_____/_____ PRINCIPAL	_____ DATE SUBMITTED
--------------------------	----------------------------

_____/_____ SAC CHAIRMAN	_____ DATE SUBMITTED
-----------------------------	----------------------------

_____/_____ BOARD CHAIRMAN	_____ DATE APPROVED
-------------------------------	---------------------------

_____/_____ SUPERINTENDENT	_____ DATE APPROVED
-------------------------------	---------------------------



Eustis Heights Elementary School Compact

2019-2020

Pride of Eustis—Success at the Heart

This compact was created by a representative group of parents, community members, and school personnel. The interest of this partnership is to help all EHES students achieve their personal best both academically and socially. Signing this document indicates your support in this endeavour.

As an ADMINISTRATOR, I support this Compact and I will strive to do the following:

*Provide an environment that allows for positive communication;

*Provide quality curricula and instructional practices to meet the state's challenging student performance standards;

*Provide opportunities for parents to be involved in their child's education; and

*Support the partnership between home and school.

Signature

Signature

Signature

Date: _____

As a TEACHER, I support this Compact and will encourage students' learning by doing the following:

*Provide instruction in a supportive and effective learning environment;

*Provide parents with regular and accurate assessments of student progress;

*Welcome the participation of parents in the classroom and their support in helping their child achieve educational goals;

*Hold a parent-teacher conference or open house to discuss this compact;

*Have high expectations for myself, students and other staff;

*Provide motivating learning experiences for my students; and

*Demonstrate care and concern for each student.

Signature

Date: _____

As a PARENT/GUARDIAN, I support this Compact and will encourage my student's learning by doing the following:

*Read regularly with my child;

*Have high expectations for my child;

*Encourage good study habits;

*Help my child to resolve conflicts in a positive way;

*Communicate and work with teachers and school staff;

*Encourage my child to have a positive attitude about school and learning; and

*Support school rules and procedures & adhere to school uniform policy.

Signature

Date: _____

STUDENT PLEDGE:

I, _____,
Promise to be prepared for school and ready to learn. I will respect the rights and property of others with kindness. I will do my best to make my school a safe and pleasant place to learn, follow school rules and procedures, and work so that I may receive the best education possible. I will be in uniform each day.

Signature

Date: _____



Eustis Heights Elementary School Convenio

2019-2020

Orgullo de Eustis – Exito en el Corazon

Este compacto fue creado por un group representativo de los padres, miembros de la comunidad, y personal de la escuela. El interes de esta asociacion es ayudar a todos los estudiantes de EHES a lograr su mejor marca personal academica, y social. Su firma de este documento indica su apoyo en este esfuerzo.

Como ADMINISTRADOR, apoyo este Convenio y me esforzare para hacer lo siguiente:

- Proveer un ambiente que permita comunicaci3n positiva;
- Proveer una curricular de buena calidad y unas practicas instruccional que alcanzan los retos en el desempe1o de las normas del estudiante;
- Proveer oportunidades para los padres de estar envueltos en la educaci3n de su hijo/hija;
- Apoyar la relaci3n entre la casa y la escuela.

Firma

Firma

Firma

Fecha
Approved by EHES SAC

Como MAESTRO, apoyo este Convenio y alentare los estudiantes en el aprendizaje haciendo lo siguiente:

- Proveer instrucciones en un ambiente de aprendizaje comprensivo y efectivo;
- Proveer una evaluaci3n del estudiante regularmente y exacto a los padres;
- Dar la bienvenida a los padres con la participaci3n en el sal3n y con el apoyo en ayudando su hijo/hija lograr su meta educacional;
- Tener una conferencia de padre y maestro para discutir este convenio;
- Tener altas expectativas por mi mismo, por el estudiante y por todo el personal;
- Proveer experiencias de aprendizaje motivada para mis estudiantes;
- Demostrar cuidado y preocupaci3n por cada estudiante.

Firma

Fecha

Como PADRE/REPRESENTANTE, apoyo este Convenio y estimular3 a mi estudiante haciendo lo siguiente:

- Leer con mi hijo/hija regularmente;
- Tener altas expectativas para mi hijo/hija;
- Estimular el buen habito de estudiar;
- Ayudar a resolver conflictos en una forma positiva;
- Comunicarme y trabajar con los maestros y personal de la escuela;
- Estimular a mi hijo/hija a tener una actitud positiva acerca la escuela y el aprendizaje;
- Apoyar las reglas y procedimientos de la escuela.

Firma

Fecha

Promesa del ESTUDIANTE:

Yo, _____,

Prometo estar preparado para la escuela y listo para aprender. Respetare los derechos de propiedad de otros y tratare a otros con cortesía. Hare lo mejor que pueda para hacer a mi escuela un lugar seguro y placentero para aprender y voy a seguir las reglas y procedimientos, por lo tanto, recibir3 la mejor educaci3n posible.

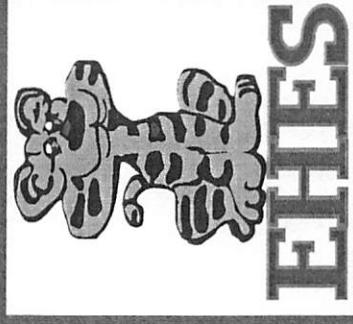
Firma

Fecha

2019-2020 School Year

EHES TITLE I PLAN REVIEW

2019-2020



What is Title I?

- The largest federal assistance program for our nation's schools.
- Goal: A higher quality of education for every child.
- Eustis Heights Elementary is a Title I school.
- Funding from federal government, to the states, to individual school districts, to schools.

School Status

- 67% Minority Rate
- 91% Free/Reduced Lunch Rate (72% Direct Cert)
- School Grades
 - 2014-15 – C
 - 2015-16 – C
 - 2016-17 – C
 - 2017-18 – D
 - 2018-19 – Projected C

Performance Goals

- School Improvement Plan Goals

- Goal 1: With high expectations, teachers will understand, plan, deliver, and differentiate standards-based instruction in all content areas for all students while intentionally incorporating Reading, Thinking, Talking, and Writing.
- Goal 2: By utilizing student achievement data, Eustis Heights Elementary will tailor interventions and accelerations for all students in Reading, Math, and Science to increase student achievement.
- Goal 3: By utilizing early warning systems data, Eustis Heights Elementary will increase attendance, positive student behaviors, and maintain a safe and supportive environment for all students.
- Goal 4: Monitoring for Effectiveness

EHES Title I Plan & Budget

\$319,410.00 is our Title I budget amount for the 2019-20 school year (A reduction of \$61,980 from 2018-19).

- ☐ Title I funds pay for the following:
- ☐ -staffing, writing teams, professional development, curriculum materials, software, software renewals, parent involvement.
- ☐ Allocation Request:
- ☐ 2.5 Content Area Coaches
 - ☐ Literacy Coach
 - ☐ Math/Science Coach
 - ☐ Instructional Technology Coach
- ☐ 1 potential specialist
- ☐ 1 teacher assistant

Questions? Comments? Suggestions?

EHES Parent Involvement Plan & Budget

- \$ 5,258.00 is our total Parent Involvement budget amount for the 2019-20 school year (Same amount from 2018-19).
- Parent Involvement Activities
 - Meet the Teacher, Curriculum Night, STEM Night, Literacy Night
 - Family Reading Days – Donuts with Dad; Muffins with Mom
 - Parent Teacher Conferences
 - Kindergarten Round-Up
- Questions? Comments? Suggestions?

Questions

We VALUE your input!

Chad Frazier, Principal
frazierc@lake.k12.fl.us

Tiffany Scott, Assistant Principal
scottt1@lake.k12.fl.us

Shaunna Purdy, Assistant Principal
purdys@lake.k12.fl.us



*Honoring the Moms,
Grandmas, Aunts, or other
special women in our
students' lives!*

Where: Eustis Heights Elementary School

When: Friday, May 3, 2019

Time: 7:30-8:30 a.m.



*Start your day by enjoying some special time
and putting a smile on your child's face.*

We will have muffins and juice for you to enjoy!



Please R.S.V.P. with the number of people attending for your child by returning this form to your child's teacher by Thursday, April 25.

Student's Name: _____ Teacher's Name: _____

Parent's Name _____

_____ will be attending Muffins with Mom.
of people

_____ we will not be able to attend.

School Advisory Council (SAC) 2018-19
Eustis Heights Elementary
April 18, 2019

Member Name	Email	Signature
1. Alfonzo Baptiste	frazierc@lake.k12.fl.us	Chad
2. Michelle Bailey	mbailey1216@gmail.com	Michelle Bailey
3. Toya Bedward		
4. Betsy Cahours	B. Cahours@lake.k12.fl.us	B. Cahours
5. Francesca Collignon		
6. Amy Ellison	Ellisonca@aatt.net	Amy Ellison
7. Linda Eubanks	EubanksL@lake.k12.fl.us	Linda Eubanks
8. Chad Frazier	Alfonzo Baptiste AlfonzoBaptiste@gmail.com	Chad
9. Christopher Haden		
10. Itamar Hernandez		
11. Melissa Meli	ILoveLo@outlook.com	Melissa Meli
12. Aria Petersen		
13. Raquel Petersen		
14. Michael Pospesel	mpospesel@yahoo.com	Michael Pospesel
15. Jennel Rosario		
16. Mary Simmons	SimmonsM1@lake.k12.fl.us	Mary Simmons
17. Octavia Scott	Tays960@gmail.com ScottT1@lake.k12.fl.us	Octavia Scott

staff

parent

parent & staff

staff

parent

parent

staff

staff

business partner

parent

parent

student

parent

parent

parent

parent & staff

parent

parent & admin

18. Tiffany Scott